



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Jim Krolczyk  
VICE-CHAIRPERSON  
Ken Hilliard

Duane Anderson  
Ervin Kowalski  
Glenn Lottie  
Carl Rutske  
Richard Schmidt

CLERK

Marilyn Kliber  
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski  
(231) 398-3500

## WAYS & MEANS COMMITTEE

Tuesday, April 19, 2011  
9:00 A.M.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

### AGENDA

- 1) 9:00 A.M. - Bruce Schimke, Maintenance Supervisor, will appear before the Committee regarding the following topics:
  - A) Present a proposal from Structural Specialties of Manistee to upgrade the existing Schlage E-Primus lock system in the main Courthouse building, which would include the north and south doors at the main lobby and the old north main entrance door. This proposal is being presented based on instruction provided by the Committee last month, which authorized Mr. Schimke to obtain a quote from Structural Specialties for their services. Jim and Dave Johnson of Structural Specialties will be present to participate in this discussion. A copy of a proposal to begin work on this upgrade is attached to this agenda under APPENDIX A.
  - B) Presentation of a solution to deal with the County Courthouse electrical problems.
- 2) 9:30 A.M. - Honorable Judge James Batzer, Honorable Judge Thomas Brunner and Kris Randall, Circuit Court Administrator, will appear before the Committee regarding court reporting expense issues.
- 3) 9:45 A.M. - Susan Wagner, County Planner, will appear before the Committee to discuss and request approval of the following:
  - A) 2011 Monumentation Surveyor Professional Service Agreements for the following individuals:
    - 1) Pat Bentley of Abonmarche (contract total = \$8,300)
    - 2) Jim Nordlund of Nordlund Associates, Inc. (contract total = \$7,550)
    - 3) Robert F. Mitchell of Bob Mitchell & Associates (contract total = \$8,100)
  - B) 2011 Peer Review Surveyor Professional Service Agreements for the following individuals:
    - 1) Anthony Slawinski (\$200 per meeting)
    - 2) Ken Ross (\$200 per meeting)
    - 3) Sam Barnett (\$200 per meeting)
- 4) 10:00 A.M. - Patrick Cudney, District Coordinator for Michigan State University Extension, will appear before the Committee to present a proposed Memorandum of Understanding between Manistee County and Michigan State University for the delivery

of extension services to Manistee County under MSU Extension's redesigned structure. This presentation is a continuation of discussion which took place at last month's Ways & Means Committee meeting. Attached under APPENDIX B is a copy of background material on the proposed new structure, a 2011/12 budget comparison under the new Memorandum of Understanding, and a copy of the proposed agreement.

- 5) 10:30 A.M. - Roger Elbers, Equalization Director, will appear before the Committee to present the following reports:
  - A) The 2011 Equalization Report.
  - B) The form L-4037 State Tax Commission Assessment Role Certification for each local unit of government. (APPENDIX C)

Both of the above listed reports will require County Board approval and the Chairman's signature.

- 6) Consideration of a request from David Thompson, Friend of the Court, for a budget amendment to the Manistee County Family Counseling Fund #264, which increases expenditures and revenues by \$3,000. (APPENDIX D)
- 7) Review and consideration of recommending payment of the following FY 2010/11 miscellaneous invoices:
  - A) Payment of unused accumulated vacation and personal hours to William Joseph, former employee of the 19<sup>th</sup> Judicial Circuit/Family Division, who retired from employment with the Court effective April 1, 2011. = \$6,014.61 (Benzie County will be responsible for \$2,405.84, or 40%. Manistee County's net obligation is \$3,608.77.) (APPENDIX E)
  - B) Payment of unused accumulated vacation hours to James Taylor, former employee of the Sheriff's Office/Jail, who retired from employment with the County effective April 11, 2011. = \$102.24 (APPENDIX F)
- 8) Discussion regarding the use of Secure Rural Schools Title III funds for continuation of the MSU Extension Firewise Community Program.
- 9) Finance Report - Jeri Lyn Prielipp, Financial Assistant.
- 10) Other Items from Committee members.
- 11) Adjournment.



249 RIVER STREET • MANISTEE, MI 49660  
PHONE 231-723-2982 • FAX 231-723-3278

(APPENDIX A-1)

**RECEIVED**  
APR 12 2011

Proposal 11121

Mr. Tom Kaminski  
Manistee County Administrator  
415 Third Street  
Manistee, MI 49660

April 11, 2011

RE: Maintain Upgrade existing Schlage e-primus to Schlage Locknetics AD system.

Dear Mr. Kaminski,

In light of the current repair needs and the lack of availability of outdated replacement parts, we offer this proposal to make upgrades of the existing Schlage e-primus locks on the Main Courthouse building. This would include the north and south doors at the main lobby and the old north main entrance near the stairs.

We propose to do said work in a two phase process:

**PHASE 1** Work to be done on a time and material basis to determine & document needs.

1. A. Develop written documentation for each lock opening which needs to be replaced. Information documented to include identifying the lock (mortise lock, cylinder lock, panic device, Chexit alarm exit device, etc.), the handing of the door, the back-set of the lock, the finish of the lock, the handle style, the type of door (hollow metal, aluminum, wood), the power supply to be used (self contained battery, or direct wired transformer),
- B. Develop a hardware schedule listing of every lock to be changed. Schedule would be itemized by door number (or door name or location) type of existing lock, type of new lock to be furnished.
- C. Review prepared hardware schedule going over features with courthouse authorized representative(s), to assure new locks meet the security and access needs of the County.
2. Document required software purchase and requirements.
  - A. Coordinate training of Courthouse supervisor to be responsible for maintaining the system.



(A-2)

- PHASE 2**      Pricing structure for Phase 2 to be determined after completion of Phase 1 documentation work.
1.      A.      Purchase locks and software.
  - B.      Remove old locks and retain/return to Courthouse maintenance department for future repair and re-use on East and West Annex.
  - C.      Install new locks

We figure that \$75,000 should be budgeted for the above work. This would be broken down to approximately \$8,000 for Phase 1 and \$67,000 for Phase 2.

All the old locks which are removed would be salvaged and turned over to the Building Maintenance supervisor for use on the East and West Annex for maintenance repairs. The existing fobs which are currently used for entrance to the main courthouse could be collected from employees and then re-used for the East and West Annex. No work would be done to the East or West Annex at this time, except for the main entrances noted.

If we can be of service, we would be pleased to work with Manistee County on this upgrade.

Sincerely yours,

  
Jim Johnson

# STRUCTURAL SPECIALTIES, INC.

249 River St.  
Manistee, MI 49660  
ph 231 723-2982  
fax 231 723-3278

(A-3)

May 11, 2010

Mr. Bruce Schimke  
Manistee County  
415 Third St.  
Manistee, MI 49660



Phone 231 398-3552  
Fax 231 723-1795

RE: E.Primus upgrade to New Hardware

Dear Bruce:

After having met with you and the county Safety Committee and touring what I could of the Main Building, we offer the following for your consideration in dealing with the door hardware issue.

Schlage Lock Company has a line of electronic locks which they call their AD Series. The AD Series locks have a modular design which allows the lock to be customized to fit the needs of an application now, and can change to meet future needs without removing it from the door. The AD-200 provides up to 1000 users, 5000 audits, 32 holidays, and the First Person In feature. It can be used with a keypad, Magnetic Stripe Card, Proximity Card, Smart Card, or combination thereof. The AD-200 is the base level of the AD locks, but has built into it the components to make a future upgrade to go to a wired or wireless system (or some combination of the two).

Budget cost for said work:

- \$1,500/cylinder lock with proximity reader.
- \$1,700/mortise lock with proximity reader.
- \$3,000/power supply (for doors with an exit device or electric strike) w/ proximity reader. This includes a controller/power supply, wiring, and one proximity reader.
- \$3,500 for software, cabling, input module, and enrollment reader (this is what will be required to get started).
- \$4,500 for specifications (there is a substantial amount of prep work required to specify what is required for each lock/door).

Based on the above information and the number of locks I believe there are, the expected cost to upgrade the county building is:

\$8,000. for specifications and software/setup  
\$63,000. for the Main Building  
\$39,000. for the West Annex  
\$38,000. for the East Annex  
\$148,000. Total

This estimate is using proximity readers. There would be a savings of about \$15,000 (for the whole building) to use a keypad in lieu of the prox reader, and an increase in cost of about \$15,000 for the multi-technology and keypad (see brochure).

The county could upgrade the third floor and the main entrance. This would provide a number of all the parts that might be needed to keep the rest of the building going. I believe the most critical issue for the county though is the keyfobs. I believe that this is going to be the determining factor in how quick you have to switch over. There will be two ramifications for upgrading in stages: the county will have to operate two different software programs to maintain the building security, and some people would need more than one means to access their areas. I realize there is a desire to get firm pricing, however, it is necessary that the specifications be generated before firm pricing can be established that will be competitive in nature.

Sincerely yours,

David W. Johnson

Enclosure

# MOVING MICHIGAN FORWARD

## MSU Extension's contributions to a strong, vibrant future for our state

**MSU Extension, the nation's inaugural Extension system, was built on a foundation of extending the university's knowledge to address real-world issues and opportunities facing Michigan residents. It continues in that vein today, connecting communities, families, young people, natural resource managers, farmers and other business leaders with MSU's cutting-edge knowledge resources to help strengthen the state's economic future.**

**A** new structure is facilitating seamless response and action on important issues facing the state. Campus-based specialists and field-based educators, instructors and program assistants are mobilized under four programming themes via issue-based workgroups and endeavor to anticipate and address Michigan's most pressing opportunities and needs and to adapt as those needs and opportunities evolve. Educational programs are centered around four central foci and are being delivered through audience-appropriate means that capitalize on new and emerging technologies and translate research findings from MSU faculty members.

**MSU Extension staff members are working in teams to address challenges in these four broad topic areas:**

### **Agriculture and Agribusiness—**

Supporting Michigan's second-largest industry is key to a brighter future. Activities in this arena will emphasize increasing agricultural producer success, supporting food safety, reaching new markets and advancing agriculture through applied research.

### **Greening Michigan—**

Moving toward a sustainable future for our state will require leveraging existing networks of community and economic development leaders, entrepreneurs and visionaries. They'll engage new partnerships to focus on initiatives around responsibly managing Michigan's rich natural and human resources.

### **Health and Nutrition—**

Increasing Michigan's productivity and reducing healthcare costs and will give Michigan residents the tools they need to embrace healthy living. A healthy population is also a sound financial investment for the future.

### **Children and Youth—**

Ensuring a productive workforce means preparing today's young people to be tomorrow's leaders, entrepreneurs, educators, mentors and skilled employees. Youth programs are empowering youngsters to expand their horizons and lay the foundation for lifetime success.

#### **For More Information**

Thomas G. Coon, director,  
MSUE  
Phone: 517-355-2308  
Email: msuedir@msu.edu  
Web: www.msue.msu.edu

# MSU Extension's Redesign

**Why we've redesigned MSU Extension & improvements you'll see:**

- a. To capture key economic opportunities for Michigan
- b. Innovate and grow commercial agriculture and agribusiness
- c. Build on opportunities in the new "Green" economy
- d. Help control health care costs
- e. Prepare tomorrow's work force
- f. Focus and specialize programs, staff
- g. Connect with broader range of MSU's expertise
- h. Increase responsiveness – agile, current
- i. Enhance accountability, evaluation
- j. Maintain/improve program presence in communities across the state

2009: President Simon charges MSUE with creating the Extension service Michigan needs for the 21<sup>st</sup> Century:

- ❖ Still tied to economic development, jobs, health
- ❖ Still committed to translating research findings into practice
- ❖ How do we organize and deliver in the 21<sup>st</sup> Century?

## MSUE's Program Institutes

- ❖ **Greening Michigan Institute:** *Leveraging Michigan's unique suite of natural and human assets for prosperity*
  - Community Food Systems
  - Financial, Housing and Energy Resources
  - Community Prosperity
  - Natural Resources Appreciation and Stewardship
- ❖ **Agriculture & Agribusiness:** *Still an economic powerhouse that is growing jobs and wealth*
  - Bioproducts and Bioenergy
  - Agricultural Business Management
  - Environmental Quality
  - Food Production Systems
  - Ornamentals, Landscape and Turf
- ❖ **Health and Nutrition:** *Helping people to manage and improve their health*
  - Chronic Disease Prevention & Management
  - Nutrition and Physical Activity
  - Social-Emotional Health
  - Food Safety
- ❖ **Children & Youth:** *Equipping Michigan's workforce for the future*
  - Academic Success
  - Community Capacity Building
  - Leadership and Civic Engagement
  - Career Exploration and Workforce Preparation

## Redesign Operational Changes

1. Reduced administrative costs
  - a. Elimination of county directors and regional offices. Creation of districts.
  - b. Administrative cost reductions on campus
  - c. Streamlined financial, HR, and IT systems
2. A minimum of one educator "housed" in each county. 4H coordinator in each county.
3. All educators have larger coverage areas
4. All programs are available statewide
5. Standardized Memorandum of Agreement and assessment fee based on population in each county effective with FY 2012.
  - a) County provides support staff, facility and utilities
  - b) MSU provides 4H coordinator (based on population) and educators.

(B-3)

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>10-11 BUDGET</u>	<u>*2012 ANTICIPATED BUDGET REQUEST</u>
101-261-703.003	Wages - Clerical	30,595	30,595
101-261-709	CYF Program Assistan	19,280	0
101-261-710	Wages-Overtime	0	0
101-261-716	FICA	2,341	2,341
101-261-716.002	Health & Dental	5,100	5,100
101-261-716.004	Life Ins.	36	36
101-261-716.005	STD Ins.	404	404
101-261-716.006	HRA Contributions	900	900
101-261-716.008	Workers Comp.	89	89
101-261-716.010	Unemployment Ins.	38	38
101-261-716.012	Retirement	4,363	4,363
101-261-716.014	Sick & Vaca Payout	353	353
101-261-716.015	Unused PD Payout	353	353
MSU MoA Assessment			<u>38,420</u>
SUBTOTAL		63,852	82,992
101-261-727	Office Supplies	2,000	200
101-261-728	Postage	0	0
101-261-730	Equipment	500	0
101-261-812	Dues & Fees	350	0
101-261-850	Telephone & Internet	2,800	2,800
101-261-860	Travel	3,400	0
101-261-931	Equipment/Repairs	250	250
101-261-940	Rent	15,318	15,318
101-261-999.003	Transfer Out - Contin	0	0
SUBTOTAL		24,618	18,568

Dept. Total

88,470

101,560 \*Using 2010-11 Figures

13,090 difference from 2010-11 appropriated budget



(B-4)

**Agreement for Extension Services provided by  
Michigan State University**

Michigan State University Extension ("MSUE"), in collaboration with Manistee County ("County") are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes:

- Enhancing Michigan's First Green Industry: Agriculture & Agribusiness
- Preparing Michigan's Children & Youth for the Future
- Greening Michigan: Leveraging Natural and Human Assets for Prosperity
- Improving the Health & Nutrition of Michigan's residents

MSUE and the County have a long history of working cooperatively to deliver Extension services. We agree to each contribute resources to continue the delivery of Extension services in the County.

**I. Basic Contributions. Generally, each of us agrees to contribute the following:**

**A. MSUE will provide:**

1. Access to programs in all four MSUE Institutes by residents in your County. This includes access to educators appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension educators' salaries and benefits. At least one extension educator will be assigned to your County. The County may contract for additional extension educators at additional cost.
3. A 4-H program coordinator will be assigned for at least .5 FTE to the County, with up to 3.0 FTE assigned based on the youth population of the County. The County may contract for additional FTE employees at additional cost.
4. Administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty ("Personnel") who provide programming to counties. Operating expenses include, for example, travel reimbursement, professional development and communications costs.
5. Supervision of the Personnel providing services to the residents of the county.
6. Supervision of County clerical staff assigned to the County Extension office, if desired.
7. Reporting at least once per year on the scope of services provided, the audiences served, and the impacts of programs delivered by MSUE in the County.

**B. The County will provide:**

1. Office space for a County Extension office. The office will include space for at least one extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office and meeting space must be at least comparable to the average office space used by County employees. Access to the office building and relevant meeting spaces must be ADA compliant/accessible.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.

\_\_\_\_\_  
Name County Year

(B-5)

II. Funding

- A. MSU will pay the salary and benefits of the Personnel and the cost of the administrative oversight. These funds will be provided and disbursed within the University.
- B. The County will directly pay for the cost of the clerical staff (salary and benefits) and the general operating costs of the Extension office (see Appendix B).
- C. The County will provide funds to an annual assessment (see Annual Work Plan) that will be charged to the county and administered by MSU. The assessment will fund the operating expenses of the Personnel including the 4-H coordinator and the salary and fringe benefits of the 4-H coordinator position. The operating costs to be funded from the annual assessment are included in Appendix B. The assessment will be reviewed annually by MSU in consultation with the county.

III. Specific Contributions

Specific contributions and terms specific to the County are listed on Exhibit A, which is attached. Exhibit A will be updated annually to reflect the commitments for the upcoming year.

IV. Term and Termination

This agreement is effective on January 1, 2012 and terminates on December 31, 2017 (5 yrs later). Either MSUE or the County may terminate this agreement, with or without cause, with 120 days written notice.

V. General Terms

- 1. Independent Contractor. The University is an independent contractor providing services to the County. The County and the University do not have the relationship of legal partners, joint venturers, principals or agents. MSUE Personnel have no right to any of County's employee benefits.
- 2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
- 3. Assignment. This agreement is non-assignable and non-transferable.
- 4. Entire Agreement. The agreement, with its Exhibit A, is the entire agreement between MSUE and the County, superseding all previous agreements, for the subject matter of this Agreement. The agreement can only be modified in writing signed both MSUE and the County.
- 5. No Third Party Beneficiaries. The agreement is solely for the benefit of MSUE and the County. It does not create any benefit or right for any other person, including residents of the County.

The individuals signing below each have authority to bind MSU and the County, respectively.

MICHIGAN STATE UNIVERSITY

MANISTEE COUNTY

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name County Year

(B-6)

EXHIBIT A

Annual Work Plan

A. Specific Contributions by MSUE:

1. 1.0 FTE extension educator whose primary office of operation will be the county Extension office included in assessment.
2. \_\_\_\_ additional extension educators at \_\_\_\_ (FTE \* rate).
3. .5 FTE 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.
4. \_\_\_\_ FTE additional 4-H program coordinators at (FTE \* rate).
5. Administrative oversight included in annual assessment.
6. Access to extension educators with expertise in each of the MSUE Institutes included in annual assessment.
7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff upon request. Supervision is included in the annual assessment.
8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.
4. The Assessment Fee of \$38,420.00 and \_\_\_\_ for additional personnel, as described above in Section A.

C. Assessment to County:

For the period January 1, 2012 to December 31, 2012, the County shall pay to MSUE \$38,420.00, which is the cost of the assessment plus any additional Personnel Costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to CANR Budget and Finance, 210 Ag Hall, Michigan State University, East Lansing, MI 48824

\_\_\_\_\_  
Name County Year

(B-7)

**Appendix A**  
**Technical Standards for County Internet Connections**

Michigan State University Extension employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

It is our goal to provide the safest computing environment we can. Besides employing CISSP and Microsoft certified technicians to manage our systems, IT providers who work with us can be assured that best practices are followed in data security at each step.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. However, networks that support our employees are not expected to see traffic from gaming within some of these applications – most notably, services such as "Mafia Wars" or "Farmville", which can be resource intensive. MSUE staff and others can refer to the standing Social Media Policy for more details.

The easiest way to allow access to necessary applications needed by Extension personnel is to allow the full MSU Internet Protocol Range access to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. The MSU-owned ranges are:

NetRange	35.8.0.0 - 35.10.255.255
CIDR	35.10.0.0/16 35.8.0.0/15

If you would like to narrow the scope further for additional protection, the addresses that will need to be allowable include:

- 35.9.160.36 (1935,443) (authentication)
- 35.8.201.221 (10020) (ProofPoint)
- 35.9.83.132 (all) (vpn.msu.edu)
- 35.9.121.194 (443) (SharePoint)
- 35.9.121.211 & 212 (443) (Exchange)
- 35.8.10.135 (adobe connect)

The following clients are necessary on all computers – Outlook (preferably 2010, MSUE provides Office 2010 licensing), Lync 2010 Client, SAP client, VPN client. (IE 7.0 or higher)

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to [support@anr.msu.edu](mailto:support@anr.msu.edu), where they will be routed to the best person to assist you.

_____	County	_____
Name		Year

(B-8)

**Appendix B**  
**Specification of the Allocation of Costs**

**Annual assessment funds will cover**

- salary and fringe for 4-H Coordinator
- travel required by academic educator and/or paraprofessional staff, including the 4-H Coordinators
- computer
- cell phone costs
- expenses associated with programmatic work

**County will be expected to provide**

- office space
- utilities for office space
- at least one landline for phone service
- any computer needs of the clerical staff
- any travel the clerical staff may need to carry out as part of their work assignment
- other expenses associated with direct constituent service requests

\_\_\_\_\_  
Name County Year



**EQUALIZATION DEPARTMENT**

Manistee County Courthouse

415 Third Street • Manistee, Michigan 49660-1606 • 231-723-5957

(APPENDIX C-1)

Date: 4/19/11

To: Ways & Means Committee

From: Roger Elbers, Equalization

Re: Form L-4037

---

This correspondence is in regard to a new version of the L-4037 form to be used beginning with the 2011 assessment rolls. This form now is required to be signed by the Chairperson of the County Board of Commissioners and the Clerk of the County Board of Commissioners.

I have prepared an Ad Valorem Certificate to accompany the Ad Valorem Assessment Roll for each Township and the City of Manistee as well as a separate Special Acts Certificate to accompany the Special Acts Assessment Roll for those units in the county that have Special Acts.

Today, I am looking for a recommendation to accept the L-4037 forms as prepared and to authorize the Chairperson of the County Board of Commissioners and the Clerk of the County Board of Commissioners to sign the L-4037 forms. Copies of the various L-4037 forms are attached for your review.

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name BRUCE BROWN	Certification Number R-2683	Certification Level (MCAO, MAAO, MMAO) MAAO	Tax Year 2011	
Local Unit of Government Name ARCADIA	City or Township TOWNSHIP	County Name MANISTEE		
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - AD VALOREM <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	3,578,600	Real Agriculture	3,578,600
	0	7,718,100	Real Commercial	7,718,100
	0	0	Real Industrial	0
	0	101,677,500	Real Residential	101,677,500
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	112,974,200	TOTAL REAL PROPERTY	112,974,200
	0	1,992,600	TOTAL PERSONAL PROPERTY	1,992,600
	0	114,966,800	TOTAL OF REAL AND PERSONAL PROPERTY	114,966,800
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-3)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>GINNY MARTZ</b>	Certification Number <b>R-4456</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>BEAR LAKE</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - AD VALOREM AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	7,545,100	Real Agriculture	7,545,100
	0	7,287,300	Real Commercial	7,287,300
	0	464,100	Real Industrial	464,100
	0	72,537,640	Real Residential	72,537,640
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	87,834,140	TOTAL REAL PROPERTY	87,834,140
	0	9,994,500	TOTAL PERSONAL PROPERTY	9,994,500
	0	97,828,640	TOTAL OF REAL AND PERSONAL PROPERTY	97,828,640
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	



(C-4)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>CONNIE ANDERSON</b>	Certification Number <b>R-7502</b>	Certification Level (MCAO, MAAO, MMAO) <b>MCAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>BROWN</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	3,636,600	Real Agriculture	3,636,600
	0	762,600	Real Commercial	762,600
	0	380,400	Real Industrial	380,400
	0	29,040,700	Real Residential	29,040,700
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	33,820,300	TOTAL REAL PROPERTY	33,820,300
	0	2,823,900	TOTAL PERSONAL PROPERTY	2,823,900
	0	36,644,200	TOTAL OF REAL AND PERSONAL PROPERTY	36,644,200

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-5)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name LEE WILSON	Certification Number R-1372	Certification Level (MCAO, MAAO, MMAO) MAAO	Tax Year 2011	
Local Unit of Government Name CLEON	City or Township TOWNSHIP	County Name MANISTEE		
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	4,363,500	Real Agriculture	4,363,500
	0	1,575,500	Real Commercial	1,575,500
	0	1,150,500	Real Industrial	1,150,500
	0	25,165,300	Real Residential	25,165,300
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	32,254,800	TOTAL REAL PROPERTY	32,254,800
	0	3,854,800	TOTAL PERSONAL PROPERTY	3,854,800
	0	36,109,600	TOTAL OF REAL AND PERSONAL PROPERTY	36,109,600
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-6)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name DAVID MEISTER	Certification Number R-7414	Certification Level (MCAO, MAAO, MMAO) CMAE 1	Tax Year 2011	
Local Unit of Government Name DICKSON	City or Township TOWNSHIP	County Name MANISTEE		

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	2,432,200	Real Agriculture	2,432,200
	0	865,700	Real Commercial	865,700
	0	4,843,500	Real Industrial	4,843,500
	0	32,841,200	Real Residential	32,841,200
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	40,982,600	TOTAL REAL PROPERTY	40,982,600
	0	4,458,200	TOTAL PERSONAL PROPERTY	4,458,200
	0	45,440,800	TOTAL OF REAL AND PERSONAL PROPERTY	45,440,800

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-7)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name BRUCE BROWN	Certification Number R-2683	Certification Level (MCAO, MAAO, MMAO) MAAO	Tax Year 2011	
Local Unit of Government Name FILER	City or Township TOWNSHIP	County Name MANISTEE		
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - AD VALOREM AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	744,400	Real Agriculture	744,400
	0	20,462,200	Real Commercial	20,462,200
	0	33,267,100	Real Industrial	33,267,100
	0	113,700,500	Real Residential	113,700,500
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	168,174,200	TOTAL REAL PROPERTY	168,174,200
	0	34,702,000	TOTAL PERSONAL PROPERTY	34,702,000
	0	202,876,200	TOTAL OF REAL AND PERSONAL PROPERTY	202,876,200
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-8)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>CONNIE ANDERSON</b>	Certification Number <b>R-7502</b>	Certification Level (MCAO, MAAO, MMAO) <b>MCAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>MANISTEE</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		
<b>PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM AND SPECIAL ACTS</b>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	4,956,800	Real Agriculture	4,956,800
	0	18,241,500	Real Commercial	18,241,500
	0	1,093,900	Real Industrial	1,093,900
	0	143,987,100	Real Residential	143,987,100
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	168,279,300	<b>TOTAL REAL PROPERTY</b>	168,279,300
	0	11,062,200	<b>TOTAL PERSONAL PROPERTY</b>	11,062,200
	0	179,341,500	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	179,341,500
<b>PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION</b>				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-9)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name H. WAYNE BELDO	Certification Number R-7989	Certification Level (MCAO, MAAO, MMAD) CMAE 1	Tax Year 2011	
Local Unit of Government Name MAPLE GROVE	City or Township TOWNSHIP	County Name MANISTEE		
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	1,173,900	Real Agriculture	1,173,900
	0	2,035,500	Real Commercial	2,035,500
	0	735,400	Real Industrial	735,400
	0	45,716,400	Real Residential	45,716,400
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	49,661,200	TOTAL REAL PROPERTY	49,661,200
	0	2,870,100	TOTAL PERSONAL PROPERTY	2,870,100
	0	52,531,300	TOTAL OF REAL AND PERSONAL PROPERTY	52,531,300
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-10)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>JULIE BEARDSLEE</b>	Certification Number <b>R-2368</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>MARILLA</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	5,559,100	Real Agriculture	5,559,100
	0	0	Real Commercial	0
	0	237,900	Real Industrial	237,900
	0	18,520,700	Real Residential	18,520,700
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	24,317,700	<b>TOTAL REAL PROPERTY</b>	<b>24,317,700</b>
	0	1,174,500	<b>TOTAL PERSONAL PROPERTY</b>	<b>1,174,500</b>
	0	25,492,200	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>25,492,200</b>

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-11)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>DAVID MEISTER</b>	Certification Number <b>R-7414</b>	Certification Level (MCAO, MAAO, MMAO) <b>CMAE 1</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>NORMAN</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - AD VALOREM <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	964,000	Real Agriculture	964,000
	0	4,229,100	Real Commercial	4,229,100
	0	49,400	Real Industrial	49,400
	0	58,868,900	Real Residential	58,868,900
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	64,111,400	<b>TOTAL REAL PROPERTY</b>	<b>64,111,400</b>
	0	2,444,400	<b>TOTAL PERSONAL PROPERTY</b>	<b>2,444,400</b>
	0	66,555,800	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>66,555,800</b>
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	



(C-12)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name GINNY MARTZ	Certification Number R-4456	Certification Level (MCAO, MAAO, MMAO) MAAO	Tax Year 2011	
Local Unit of Government Name ONEKAMA	City or Township TOWNSHIP		County Name MANISTEE	
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - AD VALOREM <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	5,458,300	Real Agriculture	5,458,300
	0	5,993,900	Real Commercial	5,993,900
	0	167,800	Real Industrial	167,800
	0	190,616,250	Real Residential	190,616,250
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	202,236,250	TOTAL REAL PROPERTY	202,236,250
	0	2,333,500	TOTAL PERSONAL PROPERTY	2,333,500
	0	204,569,750	TOTAL OF REAL AND PERSONAL PROPERTY	204,569,750
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name CAROL MERRILL	Certification Number R-7907	Certification Level (MCAO, MAAO, MMAO) MAAO	Tax Year 2011	
Local Unit of Government Name PLEASANTON	City or Township TOWNSHIP	County Name MANISTEE		

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM AND SPECIAL ACTS.				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	7,338,800	Real Agriculture	7,338,800
	0	2,651,500	Real Commercial	2,651,500
	0	0	Real Industrial	0
	0	55,737,400	Real Residential	55,737,400
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	65,727,700	TOTAL REAL PROPERTY	65,727,700
	0	3,866,700	TOTAL PERSONAL PROPERTY	3,866,700
	0	69,594,400	TOTAL OF REAL AND PERSONAL PROPERTY	69,594,400

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-14)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>MARVIN BLACKFORD</b>	Certification Number <b>R-5260</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>SPRINGDALE TOWNSHIP</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - AD VALOREM <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	448,100	Real Agriculture	448,100
	0	575,000	Real Commercial	575,000
	0	0	Real Industrial	0
	0	42,820,200	Real Residential	42,820,200
	0	210,400	Real Timber Cutover	210,400
	0	0	Real Developmental	0
	0	44,053,700	<b>TOTAL REAL PROPERTY</b>	<b>44,053,700</b>
	0	3,107,600	<b>TOTAL PERSONAL PROPERTY</b>	<b>3,107,600</b>
	0	47,161,300	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>47,161,300</b>

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-15)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name STAN ARMSTRONG		Certification Number R-5357	Certification Level (MCAO, MAAD, MMAO) MCAO	Tax Year 2011
Local Unit of Government Name STRONACH		City or Township TOWNSHIP	County Name MANISTEE	

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	0	Real Agriculture	0
	0	911,100	Real Commercial	911,100
	0	5,504,500	Real Industrial	5,504,500
	0	34,423,900	Real Residential	34,423,900
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	40,839,500	TOTAL REAL PROPERTY	40,839,500
	0	12,971,419	TOTAL PERSONAL PROPERTY	12,971,419
	0	53,810,919	TOTAL OF REAL AND PERSONAL PROPERTY	53,810,919

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-16)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>JULIE BEARDSLEE</b>	Certification Number <b>R-2368</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>MANISTEE</b>	City or Township <b>CITY</b>	County Name <b>MANISTEE</b>		
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	0	Real Agriculture	0
	0	43,418,000	Real Commercial	43,418,000
	0	6,397,800	Real Industrial	6,397,800
	0	163,074,500	Real Residential	163,074,500
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	212,890,300	<b>TOTAL REAL PROPERTY</b>	212,890,300
	0	15,895,200	<b>TOTAL PERSONAL PROPERTY</b>	15,895,200
	0	228,785,500	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	228,785,500
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-17)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

### PART 1: ASSESSOR AND LOCAL UNIT INFORMATION

(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name <b>LEE WILSON</b>	Certification Number <b>R-1372</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>
Local Unit of Government Name <b>CLEON</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>	

### PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - ~~AD VALOREM~~ AND SPECIAL ACTS

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	81,100	Real Agriculture	81,100
	0	0	Real Commercial	0
	0	0	Real Industrial	0
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	81,100	TOTAL REAL PROPERTY	81,100
	0	0	TOTAL PERSONAL PROPERTY	0
	0	81,100	TOTAL OF REAL AND PERSONAL PROPERTY	81,100

### PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.

Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-18)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>DAVID MEISTER</b>	Certification Number <b>R-7414</b>	Certification Level (MCAO, MAAO, MMAO) <b>CMAE 1</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>DICKSON</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - <del>AD VALOREM</del> <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	351,800	Real Agriculture	351,800
	0	0	Real Commercial	0
	0	0	Real Industrial	0
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	351,800	<b>TOTAL REAL PROPERTY</b>	<b>351,800</b>
	0	0	<b>TOTAL PERSONAL PROPERTY</b>	<b>0</b>
	0	351,800	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>351,800</b>

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-19)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>BRUCE BROWN</b>	Certification Number <b>R-2683</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>FILER</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		
<b>PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - <del>AD VALOREM</del> AND SPECIAL ACTS</b>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	39,900	Real Agriculture	39,900
	0	0	Real Commercial	0
	0	1,100,000	Real Industrial	1,100,000
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	1,139,900	<b>TOTAL REAL PROPERTY</b>	<b>1,139,900</b>
	0	8,773,700	<b>TOTAL PERSONAL PROPERTY</b>	<b>8,773,700</b>
	0	9,913,600	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>9,913,600</b>
<b>PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION</b>				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	



(C-20)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>CONNIE ANDERSON</b>		Certification Number <b>R-7502</b>	Certification Level (MCAO, MAAO, MMAO) <b>MCAO</b>	Tax Year <b>2011</b>
Local Unit of Government Name <b>MANISTEE</b>		City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>	
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - <del>AD VALOREM</del> <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	4,494,500	Real Agriculture	4,494,500
	0	0	Real Commercial	0
	0	0	Real Industrial	0
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	4,494,500	<b>TOTAL REAL PROPERTY</b>	<b>4,494,500</b>
	0	0	<b>TOTAL PERSONAL PROPERTY</b>	<b>0</b>
	0	4,494,500	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>4,494,500</b>
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-21)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name H. WAYNE BELDO		Certification Number R-7989	Certification Level (MCAO, MAAO, MMAO) CAME 1	Tax Year 2011
Local Unit of Government Name MAPLE GROVE		City or Township TOWNSHIP		County Name MANISTEE
PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - <del>AD VALOREM</del> AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	121,700	Real Agriculture	121,700
	0	0	Real Commercial	0
	0	0	Real Industrial	0
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	121,700	TOTAL REAL PROPERTY	121,700
	0	0	TOTAL PERSONAL PROPERTY	0
	0	121,700	TOTAL OF REAL AND PERSONAL PROPERTY	121,700
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-22)

L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>CAROL MERRILL</b>	Certification Number <b>R-7907</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>PLEASANTON</b>	City or Township <b>TOWNSHIP</b>	County Name <b>MANISTEE</b>		
<b>PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – AD VALOREM AND SPECIAL ACTS</b>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	282,600	Real Agriculture	282,600
	0	0	Real Commercial	0
	0	0	Real Industrial	0
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	282,600	<b>TOTAL REAL PROPERTY</b>	<b>282,600</b>
	0	0	<b>TOTAL PERSONAL PROPERTY</b>	<b>0</b>
	0	282,600	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>282,600</b>
<b>PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION</b>				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-23)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name MARVIN BLACKFORD		Certification Number R-5260	Certification Level (MCAO, MAAO, MMAO) MAAO	Tax Year 2011
Local Unit of Government Name SPRINGDALE TOWNSHIP		City or Township TOWNSHIP	County Name MANISTEE	

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - <del>AD VALOREM</del> <del>AND SPECIAL ACTS</del>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	4,252,600	Real Agriculture	4,252,600
	0	0	Real Commercial	0
	0	0	Real Industrial	0
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	4,252,600	TOTAL REAL PROPERTY	4,252,600
	0	0	TOTAL PERSONAL PROPERTY	0
	0	4,252,600	TOTAL OF REAL AND PERSONAL PROPERTY	4,252,600

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

(C-24)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name STAN ARMSTRONG	Certification Number R-5357	Certification Level (MCAO, MAAO, MMAO) MCAO	Tax Year 2011	
Local Unit of Government Name STRONACH	City or Township TOWNSHIP	County Name MANISTEE		
<b>PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED – <del>AD VALOREM</del> AND SPECIAL ACTS</b>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	530,200	Real Agriculture	530,200
	0	0	Real Commercial	0
	0	1,616,400	Real Industrial	1,616,400
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	2,146,600	<b>TOTAL REAL PROPERTY</b>	2,146,600
	0	3,564,100	<b>TOTAL PERSONAL PROPERTY</b>	3,564,100
	0	5,710,700	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	5,710,700
<b>PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION</b>				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	

(C-25)  
L-4037

## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. **Attach original copy to the assessment roll with copies provided to the local unit and county clerk.**

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>JULIE BEARDSLEE</b>	Certification Number <b>R-2368</b>	Certification Level (MCAO, MAAO, MMAO) <b>MAAO</b>	Tax Year <b>2011</b>	
Local Unit of Government Name <b>MANISTEE</b>	City or Township <b>CITY</b>	County Name <b>MANISTEE</b>		

PART 2: CBC ASSESSED VALUED, CAPPED VALUED AND TENTATIVE TAXABLE VALUES AS EQUALIZED - <del>AD VALOREM</del> AND SPECIAL ACTS				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0	0	Real Agriculture	0
	0	0	Real Commercial	0
	0	1,299,200	Real Industrial	1,299,200
	0	0	Real Residential	0
	0	0	Real Timber Cutover	0
	0	0	Real Developmental	0
	0	1,299,200	<b>TOTAL REAL PROPERTY</b>	<b>1,299,200</b>
	0	166,400	<b>TOTAL PERSONAL PROPERTY</b>	<b>166,400</b>
	0	1,465,600	<b>TOTAL OF REAL AND PERSONAL PROPERTY</b>	<b>1,465,600</b>

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION	
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad Valorem and Special Acts property to be accurate.</i>	
Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

**THE CIRCUIT COURT**

FAMILY DIVISION



STATE OF MICHIGAN  
19TH JUDICIAL CIRCUIT  
MANISTEE AND BENZIE COUNTIES

**THE FRIEND OF THE COURT**  
DAVID A. THOMPSON, J.D.  
DIRECTOR OF FAMILY DIVISION SERVICES

**JAMES M. BATZER**  
CIRCUIT JUDGE

**THOMAS N. BRUNNER**  
PROBATE JUDGE

**NANCY A. KIDA**  
PROBATE JUDGE

**KRIS A. RANDALL**  
CIRCUIT COURT ADMINISTRATOR

**JOHN MEAD, J.D. LL.M.**  
REFEREE

**CONSTANCE M. MILLER**  
DEPUTY FRIEND OF THE COURT

**CAROL BENITEZ**  
DEPUTY FRIEND OF THE COURT

**MARLENE PARKER**  
DEPUTY FRIEND OF THE COURT

**KERRY MERKEY**  
MICES SPEC./ADMIN. SEC., MANISTEE

**LISA NICKLESON**  
MICES SPEC., MANISTEE

**KAREN FELICZAK**  
MICES SPEC., MANISTEE

**JILL TOOLEY**  
MICES SPEC., BENZIE

MANISTEE COUNTY COURTHOUSE  
415 THIRD ST.  
MANISTEE, MI 49660  
231-723-7242  
FAX: 231-398-2019

BENZIE COUNTY GOVERNMENT CENTER  
P.O. BOX 70  
BEULAH, MI 49617  
231-882-0023  
FAX: 231-882-0040  
1-800-515-1327

**March 21, 2011**

(APPENDIX D-1)

**Thomas Kaminski**  
**Manistee County Controller/Administrator**  
**415 Third Street**  
**Manistee MI 49660**

**Dear Tom:**

**After discussions with Mr. Pomeroy, I am formally requesting a budget amendment with regards to fund 264, the Manistee Counseling Services Fund.**

**Please increase the projected revenue to \$3,000.00 and increase the projected expenditure to \$3,000.00.**

**It is my understanding that the requested amendments are necessary for audit purposes.**

**If you have any questions, please do not hesitate to call me.**

**Sincerely,**

**David A. Thompson**  
**Friend of the Court**

**DAT:km**

**cc: Russ Pomeroy**

(D-2)

BUDGET REPORT FOR MANISTEE COUNTY

Page:

64/91

Fund 264

FAMILY COUNSELING SERVICES FUND

*Family Counseling Fund*

10-11  
ADOPTED  
BUDGET

GL NUMBER	DESCRIPTION	
<b>ESTIMATED REVENUES</b>		
Dept 000-GENERAL		
264-000-400.000	REVENUE CONTROL	1,500
264-000-695.000	MISC. REVENUE	500
<b>Totals for dept 000-GENERAL</b>		<b>2,000</b>
<b>TOTAL ESTIMATED REVENUES</b>		<b>2,000</b>
<b>APPROPRIATIONS</b>		
Dept 000-GENERAL		
264-000-700.000	EXPENDITURE CONTROL	0
264-000-800.001	PROFESSIONAL SERVICES	2,000
264-000-999.020	TRANSFER OUT - OTHER FUNDS	0
<b>Totals for dept 000-GENERAL</b>		<b>2,000</b>
<b>TOTAL APPROPRIATIONS</b>		<b>2,000</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 264</b>		
<b>BEGINNING FUND BALANCE</b>		
<b>ENDING FUND BALANCE</b>		





Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

(APPENDIX E)

OFFICE OF  
CONTROLLER/  
ADMINISTRATOR

231-398-3500 • Fax 231-723-1795  
www.manisteecountymi.gov

## MEMORANDUM

TO: Manistee County Board of Commissioners

FROM: Karen M. Molby, Personnel Officer/Administrative Assistant *KMM*

DATE: April 4, 2011

RE: Unused Accumulated Vacation, Sick Time and Personal Day Payment

---

Employee Name:	William Joseph
Department:	19th Judicial Circuit Court - Family Division
Employee #:	1370
Hourly Rate:	\$24.65
Termination Date:	April 1, 2011
2011 Unused Vacation Hours:	152.0
2012 Earned Vacation Hours:	47.0
2011 Unused Accumulated Sick Hours:	0.00
2011 Unused Personal Day Hours:	45.0
2011 Unused Vacation Payment:	\$3,746.80
2012 Earned Vacation Payment:	\$1,158.55
2011 Unused Sick Time Payment:	\$0.00
2011 Unused Personal Day Payment:	\$1,109.25
2011 Unused Cleaning Allowance Due County:	\$0.00
2011 Shift Differential Due Employee:	\$0.00
Total Amount Due:	<u>\$6,014.61</u>

Payment to be made from the "Employee Separations" Account #298 000 701.001.

Approved for payment by the Manistee County Board of Commissioners on Tuesday, April 26, 2011.

---

Jim Krolczyk, County Board Chairperson



Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

(APPENDIX F)

OFFICE OF  
CONTROLLER/  
ADMINISTRATOR  
231-398-3500 • Fax 231-723-1795  
www.manisteecountymi.gov

## MEMORANDUM

TO: Manistee County Board of Commissioners

FROM: Karen M. Molby, Personnel Officer/Administrative Assistant *KMM*

DATE: April 12, 2011

RE: Unused Accumulated Vacation, Sick Time and Personal Day Payment

---

Employee Name:	James Taylor
Department:	Sheriff's Office/Jail
Employee #:	1517
Hourly Rate:	\$18.89
Retirement Date:	April 11, 2011

2011 Unused Vacation Hours:	0.0
2012 Earned Vacation Hours:	16.00
2011 Unused Accumulated Sick Hours:	0.0
2011 Unused Personal Day Hours:	0.0

2011 Unused Vacation Payment:	\$0.00
2012 Earned Vacation Payment:	\$302.24
2011 Unused Sick Time Payment:	\$0.00
2011 Unused Personal Day Payment:	\$0.00

2011 Unused Cleaning Allowance Due County:	( -\$300.00 )
2011 Shift Differential Due Employee:	<u>\$100.00</u>

Total Amount Due:	<u><u>\$102.24</u></u>
-------------------	------------------------

Payment to be made from the "Employee Separations" Account #298 000 701.001.

Approved for payment by the Manistee County Board of Commissioners on Tuesday, April 26, 2011.

---

Jim Krolczyk, County Board Chairperson